

# Secret Harbour Primary School

“Leads the way”



## ANNUAL REPORT 2023



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# Introduction



Welcome to our Annual Report for 2023. It was a busy and productive year filled with many opportunities and achievements. Please read on for more details.

The front of the school changed in 2023, with adjustments made to accommodate a new manned crossing to keep our students safe while arriving at or departing from school. It was lovely to welcome our new crossing guard, Bob, to the team.

We were successful in gaining a grant from the Department of Education's "Caring for Country Together" initiative to improve our school environment. We look forward to extensive installations in 2024 of solar panels and other sustainability infrastructure. Thanks go to our Manager of Corporate Services, Samantha Letch, for putting together the application for the grant.

2023 saw us employing Mr Scott Balliet to complete some excellent movie-making projects with our older students, who made outstanding movies to promote key school initiatives, some of which were entered in to, and won, state competitions. (Read on for more details!)

We updated our iPad access for students in 2023, making the decision to move to lease (with extensive benefits) rather than purchase, and updating our ICT access for

students. We continued with our highly successful Digitech specialist program, and our Robotics Club, with Club members being finalists in the distinguished Robocup 2023.

Three of our year six Nautilus students teamed up and were successful in beating a number of high school teams and winning the state finals of the “Subs in Schools” competition, adding an amazing trophy to our front office cabinet!

Reading was a key focus in 2023, with more students entering the Premier’s Reading Challenge than ever before. Our literacy specialist teacher, Donna Sparke, and a group of volunteer teachers initiated an exciting action research project on the Science of Reading. The project will continue in 2024. Our mathematical students were successful once again in gaining outstanding results in the Australian Maths Competition. See Literacy and Numeracy reports for more information.

SHPS continues to value the benefits of the PBS program, assisting children to learn positive values and behaviours in the school setting. In 2023, we were the first state school in WA to proudly commence implementation of the Tier 2 level of PBS.

Since Covid, we have seen an increase in anxiety in children around the world and the country, including in our school. In 2023, we directed school funding to increasing access to the school chaplain and school psychologist. We ran parent workshops on dealing with Anxiety. In 2024, our school psychologist will also run student workshops in this important area.

In the sporting arena, SHPS students did very well in 2023, with interschool wins in netball, cross-country and League Tag and a close second in AFL. Ocean won the faction carnival, but we were very proud of all our sporting students for their outstanding sportsmanship over the year.

Both the School Board and the P&C saw several changes of membership and focus through 2023, ending the year with many new members. The P&C ran a highly successful sausage sizzle in support of Open Night, and several popular discos and special events throughout the year that both added to funds and provided excellent community opportunities for our families. We look forward to new directions, including our first Secret Harbour School Fete, in 2024. Throughout 2024, we will be working on setting new targets and establishing our 2025-2028 Business Plan. Please read on and enjoy our Annual Report for 2023.

# A Message from the Principal

Contained within this report is a summary of our school performance for the 2023 school year and a summary of the 2021-2024 Business Plan cycle outcomes as well as achievements in our Business Plan cycle. It provides details of student academic and non-academic achievement and highlights major achievements in the areas of school and student performance, financial and workforce management. This report will outline progress we have made to date in relation to the outcomes and performance targets set within our Business Plan which commenced in 2021.

Target 1 in the business plan is about improving behaviour and safety of students. Data shows this target has been achieved, including evidence from National Opinion survey data where 93% of parents agreed. The most recent School-wide Evaluation Tool' (SET) data assessment (external assessment conducted with random selection of staff and students) scores were 100% in every area; expectations defined, behaviour expectations taught, ongoing reward systems, systems for responding to behavioural errors and monitoring and decision making.

Target 2 was to improve attendance and retention of students. That is to reduce (to fewer than 10%) the number of unexplained absences. This target was not achieved as 13% of absences remained unexplained. However, having this target as a focus helped reduce the number of unexplained absences from 18.6% to 13%.

Target 3 was that system progress in literacy and numeracy is at or above like schools. In 2023 this target was achieved in reading for year 5.

Target 4 is to prepare our students for further learning and global citizenship. There is limited data for this target. However, data available demonstrates this target requires further work. In 2024 we will trial a system assessment for 'Civics and Citizenship'.

Target 5 is to increase our focus on well-being for staff and students. This has been achieved as evidenced by the 'school culture survey' showing this area is a school strength. This area will continue to be a school focus.

The total number of student enrolments continues to steadily increase. We regularly take enquiries from parents overseas, interstate and from other schools. Usually, these parents state they are enquiring based on the strong, positive reputation of

Secret Harbour PS. School tours for families considering enrolment are conducted several times each term. Other positive responses from parents in the School Culture survey were:

- Secret Harbour Primary School is a wonderful place to be. The staff are kind and welcoming and the students are happy and well supported.
- I am very happy that my daughter goes to this school and has such positive influence in her life.
- I have the highest regard for the amazing Staff at SHPS. They have always gone above and beyond in assisting and providing helpful resources for our daughter.
- Mrs Cooper has been amazing with all my children. She always takes the time to listen and is quick to get in/recommend services and agencies that can help.
- Proud to be a part of the Secret Harbour Primary community!
- Having been involved in the school for many years, my observation is one of positivity, pride and care. Teachers & staff are valued by the students and their families. I'm often made aware by parents of their respect & admiration for the educators. The school has an amazing 'Positive Behaviours' programme which excites and inspires. We have an expanding P&C, it's great also to have parent support.
- The school has always been very opening & inviting, with teachers using communication tools to keep families involved & up to date with their child's progress & information on classroom learning. There are many incursions & excursions held during the year which provide exciting learning experience for the children.
- We have been to a few schools and the school staff at SHPS are by far the best. Teachers are professional and know their stuff. Principals work to get good staff.

Assistants are all nice and always willing to help.

*Lisa Fletcher*

Principal



# School Structure (Staff)

## Administration Team 2023

- **Principal:** Lisa Fletcher
- **Associate Principals:** Heidi Cooper, Judy Snow and Kim Blacklock
- **Corporate Services Manager:** Samantha Letch
- **Admin Support:** Jill Van Koolbergen and Donna Sparke
- **School Officers:** Joanna Ireland, Danielle Moseley, Toni Boreham, Charlene Hunter

## Leadership Team

Literacy:	Donna Sparke
Numeracy:	Sarah Couzens
Music:	Katherine Anson
Indonesian (LOTE):	Novita Hevron
Noongar (LOTE):	Trish Collard
Physical Education:	Jill Van Koolbergen
Science:	Kate Di Giuseppe
Junior Science:	Fiona Nutz
Sustainability:	Helen McLernon
Talented and Gifted Education:	Nassain Jones / Sarah Couzens
Positive Behaviour School (PBS)	Jason Back
Work Placement:	Emily Mackay
SEN Planning:	Emily Mackay
Work Placement-non-teaching:	Cindy Godwin
Well-being and Peer Mediators:	Jill VK and Deb Bransby

## Curriculum Teams

### K-P Team

**Team Leader:** Erin Ahearn / Casey Edlington  
Teachers and Education assistants of K-P classes

### Year 1-2 Team

**Team Leader:** Sarah Couzens  
Teachers and Education assistants of year 1-2 classes

### Year 3-4 Team

**Team Leader:** Jason Back  
Teachers and Education assistants of year 3-4 classes

### Year 5-6 Team

**Team Leader:** Zoe Grimshaw  
Teachers and Education assistants of year 5-6 classes

# Special Events and Achievements in 2023

- Positive Behaviour Schools (PBS) strengthened Tier 1 and commenced implementation of Tier 2
- Kindy Speech and Language Screening informs practice
- Easter Raffle
- Challenge Classes – 3 classes; year 1/2, 3/4, and year 5/6
- 3 new Interactive Boards purchased for classrooms
- New iPads leased for Digitech and classroom use
- National Simultaneous Story-time (K-6), May 24. “The Speedy Sloth” by Rebecca Young and Heath McKenzie.
- “Together Sing” shared song across Australia in October - “Fill the World with Song”
- Better Beginnings book delivery - Kindy
- Junior and Senior Choir Festivals
- Other choir events
- Australian Maths Competition – including finalists and awards.
- ‘R U OK day?’
- Maths Olympiads and Olympiad Maths Games
- NAIDOC Event - school activities organised by Mrs Collard with support of year six students
- Dance Sport – years 5-6
- Harmony Day
- Year 6 School Camp at new location – Nanga Bush Camp, Dwellingup
- Specialist Science classes across the school – Year 1-6, in our Science Lab and junior classrooms
- Well-Being Team supported positive mental health initiatives for students
- SSEN Planning and Reporting supported students requiring intervention
- Clean-up Australia Day
- Positive School Attendance initiatives and support
- P&C Mothers’ Day stall
- P&C Fathers’ Day stall
- CBC provided Nautilus Program and Nautilus Master Class external program for gifted and talented students
- District Primary Extension and Challenge Program (PEAC) access facilitated for nine year 5/6 students
- IMSS lessons facilitated in Brass, Percussion, Flute, Clarinet and Guitar
- Ukulele, Band and Percussion Clubs before school
- Bird Mural painted with Mrs Sam Prentice, local artist
- Whole school Life Education Visit
- Term 4 Kindy Café
- SHPS Talent Quest
- Marc McBride (illustrator) visit
- Wanjoo Incursion with Gina and Guy
- Swimming Trials
- Chaplain
- STREAMS Program
- Story Dogs
- Redz Zoo Incursion
- Halls Cottage and Mandurah Museum Excursion
- Imagination Village Incursion
- Special end of year Graduation Event for year six students
- The Great Book Swap
- Whole school end of year Award Assembly
- Coordinated Band Workshop at Comet Bay College
- P&C Family Breakfast
- Santa visit to Early Childhood



# Literacy and Numeracy

## Literacy and Numeracy NAPLAN Results

NAPLAN was moved to term one (instead of at the end of term 2) each year, as of 2023, and our year 3 and year 5 students undertook assessments in Writing, Reading, Language Conventions and Numeracy. NAPLAN underwent other significant changes in 2023, with new standards determined against which student results are assessed. Please see the table below for an explanation of the new standards:

<b>Students' results will show how they performed in each of the NAPLAN assessment areas against 4 new proficiency levels:</b>
<b>Exceeding:</b> The student's result exceeds expectations at the time of testing.
<b>Strong:</b> The student's result meets challenging but reasonable expectations at the time of testing.
<b>Developing:</b> The student's result indicates that they are working towards expectations at the time of testing.
<b>Needs additional support:</b> The student's result indicates that they are not achieving the learning outcomes expected at the time of testing. They are likely to need additional support to progress satisfactorily.

*It is also worth mentioning, that we experienced an outbreak of Covid during the 2023 NAPLAN Testing period for 2023, with extremely high numbers of students experiencing catch-up testing on their return to school after being unwell.*

### Literacy - Reading

The following table shows how our SHPS students performed in terms of average scores in Reading, compared to the WA Public School average. The table is from Schools Online:

Average Test Score

NAPLAN	Reading	
	2023	
	Year 3	Year 5
School Average Score	381	492
WA Public School Average Score	390	484

It was not possible to compare progress from previous years – given that testing was completed at a different stage of the year, and with a new set of standards for NAPLAN.

Secret Harbour PS did attain however, higher results in 2023 than the Public-School average at Year five level.

This table shows the spread of scores attained by SHPS in 2023 in Reading, against each of the new proficiency standards.

**Percentages of Students - Proficiency Levels (School)**

NAPLAN	Reading	
	2023	
	Year 3	Year 5
Exceeding	14%	17%
Strong	44%	61%
Developing	27%	17%
Needs Additional Support	15%	5%

In 2023 at Secret Harbour Primary School, we had an increase in the number of students achieving results in the Exceeding level of Proficiency, in year five than in year three and a significant reduction (from 15% to 5%,) fall in the number of students requiring Additional Support between year three and year five. Although we will continue to seek improvement, and the results represent different cohorts of students, we are pleased to see a trend towards positive results for intervention between year three and year five in reading at SHPS.

**Literacy - Writing**

The following table shows how our SHPS students performed in terms of average scores in Writing, compared to the WA Public School average. The table is from Schools Online:

**Average Test Score**

NAPLAN	Writing	
	2023	
	Year 3	Year 5
School Average Score	406	474
WA Public School Average Score	408	474

It was not possible to compare progress from previous years – given that testing was completed at a different stage of the year, and with a new set of standards for NAPLAN. Secret Harbour PS did attain however, very similar results in 2023 to the Public-School average at both year three and year five levels.

### Percentages of Students - Proficiency Levels (School)

NAPLAN	Writing	
	2023	
	Year 3	Year 5
Exceeding	12%	6%
Strong	60%	57%
Developing	17%	32%
Needs Additional Support	12%	5%

In 2023 at Secret Harbour Primary School, we did experience a reduction in the number of students achieving results in the Exceeding level of Proficiency in year five, compared to year three. We did however, also see a significant reduction (from 12% to 5%,) in the number of students requiring Additional Support between year three and year five with writing. Although we will continue to seek improvement, and the results represent different cohorts of students, we are pleased to see a trend towards positive results for intervention between year three and year five in writing at SHPS.

### Numeracy

The following table shows how our SHPS students performed in terms of average scores in Numeracy, compared to the WA Public School average. The table is from Schools Online:

#### Average Test Score

NAPLAN	Numeracy	
	2023	
	Year 3	Year 5
School Average Score	410	494
WA Public School Average Score	398	480

It was not possible to compare progress from previous years – given that testing was completed at a different stage of the year, and with a new set of standards for NAPLAN. Secret Harbour PS did attain however, higher results in Numeracy in 2023 than the Public-School average at both Year three and Year five levels.

This table shows the spread of scores attained by SHPS in 2023 in Numeracy, against each of the new proficiency standards.

### Percentages of Students - Proficiency Levels (School)

NAPLAN	Numeracy	
	2023	
	Year 3	Year 5
Exceeding	15%	12%
Strong	53%	59%
Developing	23%	23%
Needs Additional Support	9%	6%

In 2023 at Secret Harbour Primary School, we had a larger number of students achieving results in the Exceeding level of Proficiency, than in the Needing Additional Support level. Although we did see a drop in the higher category between year three and year five, the number of students requiring additional support also fell between year three and year five. We can also see an increase in the number of students attaining results in the Strong proficiency standard at year five. Although we will continue to seek improvement, we are pleased to share positive results in the early stages of the new system.

## Literacy in 2023

As part of our Operational Planning in 2023, withdrawal time was built into school



timetables to enable teachers to meet with our Literacy Curriculum Leader, Donna Sparke, to investigate On-Entry, NAPLAN and PAT Literacy data, and to continue to develop and strengthen our whole school spelling and phonics (PLD) program and Talk 4 Writing. Teachers also used this time to collaboratively plan to address gaps in understandings identified through the data analysis.

Reading improvement will be the focus of our new Business Plan. During 2023 Mrs Sparke arranged for volunteer teachers to participate in an ongoing project to trial new reading approaches linked to the Science of Reading and visited other schools to see Science of Reading programs in action. This project will continue in 2024. We also have a number of teachers who are investigating and using the Talk 4 Reading program (also based on the Science of Reading) and with strong links to Talk 4 Writing, which is already implemented at SHPS. Data collected from trials will inform decisions for the Business Plan.



We continued to work on motivating readers in the upper grades. There was an increase in the number of students participating in the Premier's Reading Challenge. We purchased several new novel sets, investigated reading assessments that extend beyond PM Level 30+ and are planning to increase library access during recess and lunch times in 2024, including making non-fiction books more easily accessible to younger students.

## Literacy Highlights 2023

### National Simultaneous Story Time

In May 2023, classes across the school participated in the ALIA National Simultaneous Story Time, enjoying "The Speedy Sloth," written by Rebecca Young, and illustrated by Heath McKenzie. A range of teacher resources, including digital resources showcasing the book being read by celebrities were made available to staff, and we had a fabulous Sloth / Pyjama Day with lots of reading for fun and sharing.



### Book Week

The theme of Book Week this year was "Read, Grow, Inspire," which is a perfect theme for SHPS!

Our dress up day was a great hit for the whole school. Students and staff made a huge effort with their costumes. Children enjoyed listening to stories during



lunchtimes in the undercover area. We held a Grand Promenade around the oval, which doubled as a wonderful community gathering in the open air. In the picture our school gardener, Rachael, is preparing to do some extra gardening!

### Inaugural Principal's Writing Competition

Ms Fletcher is very well-known for encouraging our students to understand the importance of writing and to set writing goals to support improvement. In 2023 Ms Fletcher introduced a special Writing Competition with the topic of "Magic." There were LOTS of entries, including poems, stories and persuasive texts; keeping Ms Fletcher very busy, and because of the high quality of the entries, had to allocate additional prizes. We look forward to finding out what the topic will be for the 2024 Principal's Writing Competition.



### **Whole School Inursion – illustrator, Marc McBride**

We were very lucky in 2023 to experience a visit from the illustrator of Emily Rodda’s famous Deltora Quest books, Marc McBride. As he talked to each group, Marc painted some amazing illustrations of dragons, and the students had a go at designing their own illustrations – with an opportunity to win one of four completed Marc McBride originals in a competition organised by Mrs Sparke. This was a memorable visit that certainly showed up some wonderful artistic talent in our students.



### **Premier’s Reading Challenge**

The Premier’s Reading Challenge is an initiative that encourages students to read more and log their reading to receive acknowledgements including prizes and certificates. The reading challenge was very popular in 2023, with more students from upper year levels taking part than in previous years.

### **Spelling Wizard**

Mrs Sparke organised an exciting Spelling Wizard Competition in Term 3, with winners from each class receiving certificates and year level winners receiving trophies at an assembly.

### **Key Purchases 2023**

\$13,750 was allocated to English in 2023. The English Committee focused this funding on building on our PLD and Talk 4 Writing resources, purchasing licenses for Literacy Planet and other online literacy programs, adding to our stock of decodable reading books for younger students, purchasing additional novel sets for upper primary students and providing access to Reading Eggs and the Spelling Mastery Program for students needing additional support.

### **Numeracy in 2023**

Through 2023, withdrawal time was built into school timetables to enable teachers to meet with our Numeracy Curriculum Leader, Sarah Couzens, to investigate NAPLAN and PAT Adaptive Numeracy data. Teachers also used this time to collaboratively plan to address gaps in understandings identified through the analysis of this data. A review of Maths Books was carried out in term four and the decision made to move to the “Maths Trek” text for year one and two students for 2024. The texts are reasonably priced for families and along with access to explicit teaching and online practice, provide students with a progressive, well-thought-out program for developing their mathematical understandings. We continued to use informed teaching strategies and



the high-quality Oxford Maths Student Text and Mental Maths books, as well as the Big Maths program, to support curriculum coverage and consistency from year 3-6 in 2023.



Key areas of concern included maths problems involving multiple steps or more than one strand of mathematical thinking (eg numeracy and measurement). Our Fluency Focus in Term 3 helps students to become more automatic with simple addition, subtraction and multiplication – making more complex problems easier to tackle.

### **Online Maths Learning 2023**

Online learning in mathematics provides instant feedback / correction of errors and allows students to learn at an individualised level of curriculum differentiation. Online learning is engaging and interesting to students, adds an element of fun and allows for extension at home for those students who particularly enjoy mathematics. Programs include Mathletics, Mangahigh, Prodigy and Studyladder.

**Big Maths:** A very comprehensive teaching program that continuously monitors maths understandings, closes learning gaps and supports next steps. Very engaging, with a focus on skill development.

**Mangahigh:** A program paid for by the school, allowing students to access motivating maths learning across a range of grade and ability levels. Includes over 700 motivating maths activities.

**Prodigy:** An engaging maths practice and learning platform. Students strive to earn points to play maths games once learning targets are achieved.

**Mathletics:** Purchased by the school for Challenge Class students, provides individualised learning challenges across the maths curriculum, relevant and practical. Students and teachers can see and track progress as students earn rewards.

**Class iPads** are also loaded with a suite of Maths apps including Targeting Maths and Quick Maths.

### **Fluency Focus**



At SHPS, we work on promoting automaticity in number by providing lots of opportunities to remember and apply simple maths computations. Warm-ups, games and online activities develop instant recognition of symbols, shapes and numbers, step counting, basic additions and subtractions, times tables and patterns. In 2023 we had

our annual focus on fluency during term 3, culminating in the Maths Wizard competition.

### **PAT Maths**

At SHPS in 2023 we continued to use our online Maths assessment tool; ACER PAT Maths Adaptive, to assess and monitor student progress in mathematics. PAT Maths enables students from year 1 – 6 to develop proficiency in using online assessment and assists them to prepare for NAPLAN Online. Teachers also use the information gained from PAT Maths, to support and guide their planning and overcome gaps in learning. The Adaptive version of the PAT Maths assessment allows us to align more with NAPLAN testing. It also enables finer-tuned analysis of strengths and learning needs in lower and higher scoring students.

### **Additional Opportunities**

Several Mathematical Competitions and Events were organised by Miss Couzens at Secret Harbour PS in 2023 to promote interest and excellence in mathematics. Our Maths Wizard Competition was held in term 3 to improve mathematical fluency across the school. The Australian Maths Competition, Maths Olympiads and Olympiad Maths Games provided challenging problems for high achieving students in mathematics. Winning students were presented with medals and certificates at school assemblies.



### **Maths Budget 2023**

\$11,150 was spent on Mathematics in 2023. Spending included the licensing of Big Maths, maths apps, Mathletics and Mangahigh. Our bank of maths resources, including hands-on resources important for developing mathematical understandings, puzzles and maths games was expanded and \$1000 was allocated to provision of additional maths texts. Prizes were also purchased for competition winners.



### **Targets for Maths Learning in 2024**

- Review of processes for supporting students experiencing difficulties in maths – with a focus on tiers of intervention.
- Matching of PAT percentiles to grades for the purposes of assessment and moderation.
- Review of Big Maths program.



# Early Childhood

## Introduction

2023 was a busy and productive year in Early Childhood. A combination of warm, welcoming learning spaces, developmentally appropriate play-based learning, and explicit teaching of fundamental learning skills, helped to ensure that our students can achieve their potential. Our amazing teaching staff continued to provide outstanding opportunities for our little ones to play and learn together. We gained ground in the implementation of our whole school PLD Spelling and Phonics program in early childhood, with teachers confidently implementing all aspects of the program, with pleasing results. Volunteer pre-primary teachers



were involved in the Science of Reading Program trial run by Mrs Sparke and will continue this in 2024.



In 2023, we said goodbye and an enormous thank you to our much-loved kindy teacher, Mrs Janette Crabbe, who has provided hundreds of our little ones with a wonderful start to their education throughout her years at SHPS. We wish Mrs Crabbe all the best with her retirement and the camping and travelling adventures she is planning!

## Highlights of Early Childhood in 2023 included:

- Kindy Sports Carnival
- Pre-primary Sports Carnival
- Kindy Café
- Swimming lessons
- Excursion to Redz Zoo
- Imagination Village Incursion
- Better Beginnings – book bags
- Santa Visit



## Kindy Speech and Language Screening

Speech and Language remains an area of significant concern in early childhood, with more children coming to school with limited vocabulary, unclear speech and less developed language skills. In 2023 we continued with Speech and Language Screening for all Kindy students with our teachers given two days of release each, to deliver the KAT Speech Screen to all of our Kindy students. Screening identifies students who require additional support and/or therapy in this

crucial area of development and supports referral processes, as well as giving direction to educational planning. Since initiating a focus on Speech and Language in Kindy, our Speaking and Listening results in the On-Entry assessment early in pre-primary, have significantly improved. Screening will continue in 2024.

We encourage all of our families to ensure that talk is a focus of family life. Please pop the devices away and bring back trips to the park, beach or playground with accompanying chat! Talking at the dinner table is highly recommended. Early opportunities to talk build vocabulary and confidence, reduce frustration and facilitate future learning.



### **Following Speech and Language Screening:**

- Teachers analysed the information gained through screening and set individual and class learning targets.
- Students at risk were identified very early in the year and referred for additional individualised therapy.
- Families were provided with an overview of the key areas of need identified, and ideas for activities at home.
- Teachers are building collections of resources to use in class to build and develop speech and language skills and overcome difficulties.

### **On-Entry**

Our “On-Entry” Data was collected between weeks 3 to 6 of term one. Each child in pre-primary participated in a one-on-one interview with the teacher, completing a number of assessments to gather information about their understandings of important early literacy (oral language, reading and writing) and numeracy concepts. The interview is fun and students enjoy their “turn.”

*On-Entry Data is NOT regarded as an indicator of potential for learning. It is a snapshot of the skills and accomplishments with which children embark on their formal (compulsory) schooling. It is seen as the “base” upon which schools can build.*

### **What does our On-Entry Data show us?**

Scoring of On-entry assessments is in Development Points, on a complex scale. The On-Entry assessment provides a number of different reports used in our school. Parents receive an overview of their child’s achievement in an individualised report. Teachers can print planning reports, which indicate groups of students at key levels of learning and assist with teaching at point of need. We also monitor comparisons of our school’s average scores with

state-wide average scores to check on how our students are going overall. Literacy and Numeracy results for 2023 are as follows:

**Students at Risk in 2023 – Comparing SHPS to State of WA**

Speak/Listening Scale Score Range 0-324		Reading Scale Score Range 0-374		Writing Scale Score Range 0-99		Numeracy Scale Score Range 0-324	
State	SHPS	State	SHPS	State	SHPS	State	SHPS
9%	7%	9%	7%	14%	6%	8%	4%

**High Scoring students in 2023 – Comparing SHPS to State of WA**

Speak/Listening Scale Score Range Over 574		Reading Scale Score Range Over 524		Writing Scale Score Range Over 349		Numeracy Scale Score Range Over 524	
State	SHPS	State	SHPS	State	SHPS	State	SHPS
8%	6%	6%	8%	7%	14%	8%	6%

**Summary**

Most of our students are achieving at an appropriate level for pre-primary. The data shows that we have fewer students considered “at risk” compared to students state-wide in all areas, which aligns with much of our previous data. This is very positive information and means the majority of our students have a good solid basis upon which to build their learning in pre-primary.

In Speaking and Listening, and Numeracy however, we have a smaller number of students in the “high potential” category than state-wide. Our writing results have improved at this level and exceed state results. In 2024, we will continue to focus on increasing our levels of challenge to assist students to fully reach their potential, boosting Oral Language skills, refining our well-established PLD spelling and vocabulary program, and purchasing more phonics-based readers to support reading improvement.

**School Based Strategies to address “On-Entry” Data**

- Individual reports of student achievement provided to families.
- One-on-one interviews are scheduled for parents who would like further follow-up.
- Information informs other screening initiatives in the school setting – and families are assisted to seek external support if required (speech and language therapy, occupational therapy and other services.)
- Teachers analyse the data and use specific information to guide collaborative planning and develop strategies for specific intervention.
- Target students are identified for additional support or challenge in the classroom.

**Communication – Seesaw**

We use our Seesaw program to share information, messages and photographs with our Early Childhood families; enabling them to receive snapshots of student learning. Seesaw has been an especially useful tool for teachers and families over the last few years.

# Music

## Introduction

2024 was a fantastic year of music at Secret Harbour PS. We remain very awed by the talents of our highly skilled and devoted music teacher, Mrs Katherine Anson, and would like to thank her for the amazing job she does in our school and in musical education more widely.

## One Big Voice

In term 4 Mrs Anson, supported by Mrs Towell, Mrs Van Schelven and Mrs Snow, took students to sing in One Big Voice at RAC arena, a highlight of the SHPS music program. One Big Voice is Australia's largest children's choir with thousands of students singing. We were very grateful to all staff and parent volunteers involved for providing such a wonderful opportunity for our little singers. Mrs Anson was hugely impressed with the behaviour, effort and persistence shown by our SHPS students during the evening. Since One Big Voice 2023, Mrs Anson has been contacted by OBV and asked to join their organising committee. She is highly respected in music education.



## Junior Choir Fest

The Junior choir went to Rockingham High school to perform with 4 other schools in the Junior Choir fest. They sang 5 songs together with the other schools and then performed by themselves on the stage. The Choir sang beautifully. Mrs Anson was very proud of their singing, their awesome discipline when performing and their great audience manners while watching the other schools.



## "Secret Harbour's Got Talent"

Students brought out multiple talents for the show in 2023.

Mrs Anson was proud of every one that went out of their comfort zone and auditioned. It was very hard to choose the finalists! The school was treated to a very entertaining afternoon with singing, rapping, dancing, musical theatre, stilt walking, drum battles and instrumental playing.



## Instrumental Program 2023

One of the unique and highly regarded programs for students in public schools is the instrumental music program run in schools through the Instrumental Music School Services (IMSS). The Year 4

students were selected for the Instrumental Program by completing an aural test in class and meeting other key musical and learning criteria.

The instruments included in the program are Classical Guitar, Brass (trumpet and Trombone), Clarinet, Flute and Percussion. Students in the program need a commitment to learning an instrument and to REGULAR Daily practice. In term 4 the IMSS students put on a lovely performance for several classes in the undercover area.



### Together Sing

In October, and after practising with Mrs Anson during lessons, the Whole School participated in Together Sing, an initiative supporting singing together for good mental health. The 2023 song was “Fill the World with Song” by Rhonda Davidson-Irwan and Will Brown. We happened to have some visitors at this performance, who commented “that took my breath away,” after listening to the beautiful singing.



### Wanjoo Incursion

In 2023 we were lucky to experience a visit from Gina and Guy and to participate in their Wanjoo whole school musical experience. Some of the songs were in Noongar language and the incursion was a wonderful experience – both culturally and musically. Thank you Mrs Anson for organising the incursion.

### Morning Sessions

Mrs Anson comes early to school, and throughout 2023, ran musical practice three mornings each week. Ukelele Group was very popular and culminated in a much-enjoyed performance for parents. IMSS students had the opportunity to practise each week as a School Band. Mrs



Anson also ran our school percussion group, enabling students to explore and practise using a variety of drums and percussion instruments. We are very grateful to Mrs Anson for offering a wide variety of musical options to our student group, helping them to develop a life-long passion for music.

Music Grades End of Year Reporting 2023					
	A	B	C	D	E
Year 1		3	83		
Year 2	1	13	62	1	
Year 3		16	65	2	
Year 4		18	80	4	
Year 5	6	24	74	3	
Year 6	4	24	94	6	

# Physical Education

**The following report is from our very talented Phys Ed teacher, Mrs VK.**

It was great to get back to normal in 2023. Everything was back in play; all sports lessons ran according to schedule and all carnivals, both school-based and interschool were back on the term planner. Everybody was very happy to experience this.

Term one meant back to basics. Our focus was on fundamental movement skills (FMS) for our juniors including locomotor skills such as hopping, dodging and skipping; object control skills like striking, throwing and catching; and body management skills including climbing and safe landings. Our middle students worked on using these FMS skills in game situations and how these can be used to sequence movements during games. Our seniors focused on game situations and strategies, roles and responsibilities in sport and how to deal with conflict in the sport setting.



Our faction captains took on coaching and assistant coaching roles during junior and middle sport sessions on Thursday afternoons supporting both the students and teachers. They worked on developing their leadership skills during this time. Senior Sport training sessions focused on carnival prep, kicking off with the Summer Carnival for machine pitch,

league tag, cricket and volleyball. We achieved some pleasing results in all sports, but we are particularly proud for taking first and second place for league tag! For the Winter Carnival our Boys AFL team won all their games, putting Secret Harbour in second place overall but our Netball teams were the superstars of the Winter Carnival taking out the top spot!

Our Faction Cross Country Carnival in term 2 had a high level of participation from all year groups (3-6) with the final points tally being quite close across all four Factions. Tuart took home the shield again for the fifth time! At the CBSSA interschool cross country Secret Harbour took first place with 1759 points.

The term 3 focus was on athletics training. We have a good spread of track and field events including sprints, distance races for the middle and senior students, relays, shot put, discus

and turbo javelin. Our junior students enjoy a mix of these events also designed to maximise participation and fun. Having taken a back seat for several years, Ocean was back on top for 2023!



Dance Sport was a key focus for our seniors in term 4 as they prepared for their Graduation. We have run this program

for many years, and it keeps on growing. Students love the positive vibe that it brings. We see improved coordination, rhythm and social skills during the 5-week program and the Year 6 students put everything into practice at the Graduation Lunch.

During Phys ed lessons we see the culmination of all the hard work the students have put in when they successfully create, adapt, manage and improve their own games and activities. They use and apply their knowledge and understanding of the importance of physical activity for their health and wellbeing and the importance of inclusion for everyone. PE is for everyone ... PLAY EVERYWHERE!



Jill Van Koolbergen

Physical Education Grades End of Year Reporting 2023					
	A	B	C	D	E
Year 1		26	59	2	
Year 2		22	55	2	
Year 3		20	61	2	
Year 4	1	37	61	2	
Year 5	3	24	53	2	
Year 6	14	33	60	3	

# Science

2023 was an amazing year for Science at Secret Harbour Primary. Mrs Kate Di Giuseppe and Mrs Fiona Nutz worked alongside classroom teachers and education assistants to ensure that high quality Science learning experiences were delivered to all students in year 1 to 6. Each class were allocated a 70-90 minute Science lesson each week allowing for consistent delivery of Australian Curriculum Science to all students at our school. Pre-Primary students also had a weekly Science lesson delivered by a teacher experienced in both Science and Early Childhood Education, Mrs Erin Ahearn.



All senior Science lessons were held in our designated Science Lab, fitted out with appropriate Science resources, displays and computer and Ipad technology, allowing for the delivery of an inquiry focused “hands on” curriculum. Time in the science room has also been used as a motivational tool to provide academic reward time for students who otherwise may be disengaged from their learning. Junior Science students had their

lessons delivered to them in their own classrooms making use of appropriate resources from the Science Lab.

Students were assessed and graded on their Science Inquiry Skills (semester 1&2) and Science Understandings (semester 2). Students in Year 5&6 also participated in PAT Science testing. The test has been updated to align with the Australian Curriculum and became part of our school wide testing schedule in 2023.



PAT Science results demonstrated our students’ strengths in the areas of identifying and controlling variables and graphing and highlighted the need for some consolidation in the areas of concluding statements and identifying Inquiry Questions. Implementation of plans for improvement in these areas were started in second semester and will continue in 2024.



The PAT Testing schedule will be expanded in 2024 with all students from year 4-6 undergoing testing in term 3.

Science was celebrated during Science Week in term three with all students learning about the innovations and history of flight and creating their own flying machines. The week ended with a lunchtime *Festival of Flight* involving students and



staff flying their own machines as well as using some commercially produced flying machines and a drone demonstration.



The work of Australia’s First Scientists has also been a focus this year with students completing activities and lessons inspired by the innovations and inventions of Indigenous Australians past and present, including during NAIDOC Week.

In 2023 the Science team worked alongside Video Production Specialist Teacher Mr Scott Balliet on a range of video projects. Students in year 4-6 acted in, produced and edited a collection of videos that now form a library of relevant and engaging Science Video Resources covering a range of topics. Year 5 and 6 students also worked on



video entries for the *Mobile Muster Mobile Phone Recycling Competition* and the *ANSTO Think Science Competition*. The amazing video created by some of our First Nation students of their investigation into the Indigenous practice of preventing evaporation from Gamma Holes was selected as the national year 5/6 winner of the Think Science Competition.

At the conclusion of the school year Science Awards were presented to junior and senior students for their exceptional application of science understandings and inquiry skills. A Year 6 graduate was also awarded a Science prize for excellence. Using the skills gained in their Science and regular classes several of our year 6 Science students were successful in their application to participate in the STEM Academy at Comet Bay College in 2024 as well as Science extension programmes. We are proud of them, and all of our science students.



Science Grades End of Year Reporting 2023					
	A	B	C	D	E
Year pp			75	1	
Year 1		13	67	6	
Year 2		20	54	3	
Year 3	4	23	56	2	
Year 4	2	33	62	3	
Year 5	4	39	41	2	
Year 6	5	39	57	9	

# Languages: Indonesian



Our school started very smoothly in 2023. The students settled in very well in their new classrooms and supported many new students to find their way. Students continued to learn and enhance their Indonesian language skills and cultural understandings.

Students in Years 3 to 6 participated in weekly 50-minute Indonesian lessons. They engaged in a positive and safe learning environment using a variety of resources and incorporating ICT.

A weekly lunchtime Indonesian Club was held and was very popular with students across year levels. Club members participated in a range of activities such as cooking, making Balinese masks, Javanese puppets, making batik, dancing and more. The Indonesian Club members performed a traditional Indonesian dance in "Secret Harbour's Got Talent."



## Some highlights of 2023 include:

- On Monday the 20th of November, students from year levels 2-6 who had demonstrated both interest and aptitude in learning the Indonesian language and culture, were selected to participate in a special Indonesian incursion, (The Indonesian Dance Studio run by Mrs. Rose Ngatikao). During the incursion, the students were able to learn a new Indonesian Traditional Dance from Kalimantan

and dress up in traditional Indonesian costumes. Everyone had a great time and hopefully we will get to learn a different aspect of traditional Indonesian culture in the future.

- The Year 4, 5 and 6 classes participated in cooking an authentic traditional Indonesian food – Nasi Goreng. We are very lucky that we have some students whose parents are from Indonesia. A wonderful parent helper assisted us to cook an Authentic Indonesian Nasi Goreng with our students. Their classmates, teachers and other staff really enjoyed it.



### Harmony Day

We had a modest Harmony Day during which classroom teachers completed a variety of activities with their classes. We got to see many colourful mini flags from different countries displayed around the classrooms and Harmony Day hands (with students' writing on what Harmony Day means to them) in the undercover area.



### Initiatives for LOTE – Indonesian 2024:

- Organise an Indonesian Culture incursion to promote Indonesian language and cultures each year.
- SHPS Year 6 students to participate in an excursion to or an incursion from the Indonesian Embassy in Perth annually.
- We hope that we can re-engage a visiting teacher from Bali to promote and support the teaching and learning of Indonesian at SHPS.

### Report prepared by our lovely Indonesian teacher, Ibu Hevron

Indonesian Grades End of Year Reporting 2023					
	A	B	C	D	E
Year 3		24	58	2	
Year 4		17	82	2	
Year 5		28	55	3	
Year 6		22	84	4	



# Languages: Noongar

In 2023 Secret Harbour Primary School worked to incorporate the Aboriginal Cultural Standards Framework (ACSF); being aware of our responsibility to cultural inclusivity and aiming to provide culturally responsive classrooms. Noongar Language as a Language Other Than English (LOTE) and cultural lessons are taught across all year levels. The administration, our Parents and Citizens Association (P&C) and teaching staff are supportive of embedding Aboriginal culture into the school and classrooms; financing incursions, NAIDOC Week celebrations, class resources and supporting student driven decision making.

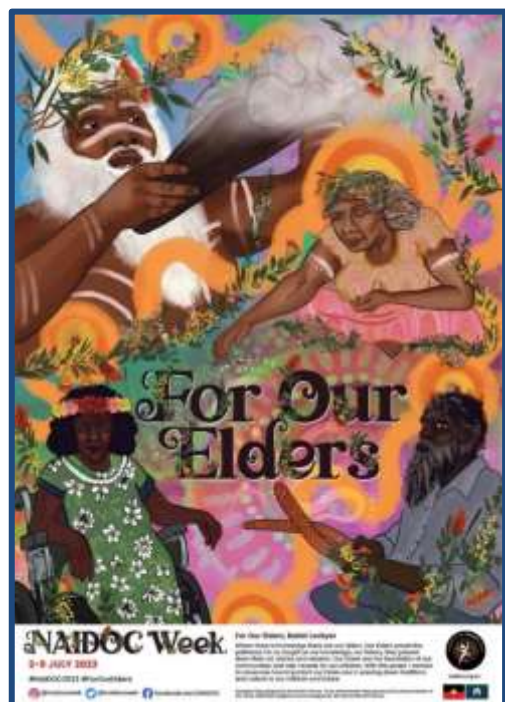


In 2023, we included kindergarten in the Noongar (LOTE) lessons focussing on learning language and culture through song, music, games and storytelling. This contributed to the already established Year 1 and Year 2 teaching programs. Initially, students learn greetings, numbers, animals and colours. In later years, topics such as Kaadadjiny Miya-p (At School), Naatj koolangka warniny? (What are the children doing?), Marlak Mereny (Bush Food), Naatj barna koorliny (What animals are moving?) and Maar Keny Bonar (Six Seasons) are covered.

Additional to Noongar Language lessons, Aboriginal cultural sessions are provided across the school in all year levels. These align with the curriculum and relate to Australian culture and history. Topics included Aboriginal artefacts, local traditional stories, Six Noongar Seasons, history through Aboriginal music, totems and Noongar bird stories and Reconciliation Week. Older students may learn about the historical significance of Sorry Day, as well as the controversy in the celebration of Australia Day, discussing the move to change the date.

Our Bindi Bindi Group is a group of Aboriginal students from years 4 to 6, that is growing in its function and responsibility within the school. The aim of the group is to allow students to show leadership and initiative, have input into their cultural learning and encourage empowerment. Students are involved in planning what they would like to learn in relation to their culture and what changes they would like to see into the future. The students were keen to learn traditional dance which set the wheels in motion to host the Wadumbah Aboriginal Dance Group. The Bindi Bindi Group continues to learn about culture, making damper and identifying their families and Aboriginal Nations.

The 2023 NAIDOC Week theme was, “For Our Elders”. The significant knowledge held by our Elders, is crucial to Aboriginal culture and offers a great teaching opportunity. The Bindi Bindi Group



were able to successfully organise and host the NAIDOC Week assembly with great pride. The celebration began with a traditional smoking ceremony held at the school. Elder James Webb shared the significance of the ceremony with our senior students, and staff were encouraged to join in. This was followed by the performance from the Wadumbah Aboriginal Dance Group for students from pre-primary to year 6. NAIDOC Week celebrations and lunchtime activities including storytelling, bracelet making, face painting and didgeridoo playing. Kangaroo sausages were provided for students and staff during lunchtime, served up by the P & C.

NAIDOC Week celebrations continued through our ongoing collaboration with Secret Harbour Square Shopping Centre and the *Drawing Us Together*, community stories campaign. The story 'Gami Winda and Dyindi Dyindi' was written by Bobbi Lockyer, a Ngarluma, Kariyarra, Nyulnyul and Yawuru artist who wrote the story for students to illustrate. Many classes were involved in illustrating the storybook. Student participation culminated with artwork being displayed in the shopping centre for public viewing and voting. Finally, the winners, Madison Brown, Violet Nothling, Indie Barclay and Mia Hewson had their excellent artwork included in the published story book.



In 2023, the school and the P&C contributed financially to the ACSF cost centre and Noongar LOTE. Major purchases included the payment of the Wadumbah Aboriginal Dance Group, monetary contributions towards the Wanjoo incursion - Gina Williams and Guy Ghose performance. Other purchases included teaching resources, NAIDOC Week supplies, kangaroo sausages, stationery, books, puzzles and musical instruments. Money was also provided to allow appropriate and necessary professional development, cultural leadership opportunities and training for staff.



Major expenditure in 2024, includes a planned drama incursion for all students, by the Yirra Yaakin Theatre Company. We hope to build on our collection of Aboriginal artefacts at the school. SHPS will continue with the NAIDOC Week lunchtime activities, running a colouring-in competition and aiming to teach cultural song and dance. Other purchases will include the updating of resources and books, adding to our collection of resources and games. The Bindi Bindi Group is keen to design staff and student shirts with an Aboriginal motif that can be worn as part of the uniform.

Our vision for 2024 is to continue with Noongar Language LOTE lessons in the lower years, including kindergarten as well as pre-primary. The student support role and cultural lessons are also a priority to ensure cultural responsiveness in our school. We will continue to empower the Bindi Bindi Group; encouraging the exploration of culture in the school, and sharing ideas for a planned excursion.



Secret Harbour Primary School is working with Aboriginal students and families to prioritise relationships, leadership opportunities and to provide a safe, inclusive learning environment for all students.



Report by Mrs Latricia Collard

Noongar Grades End of Year Reporting 2023					
	A	B	C	D	E
Year 1	1	21	59	2	
Year 2	2	20	51	2	2

# Student Services

## Student Services Team

Secret Harbour PS strives to be a safe, supportive and inclusive learning community. We provide programs and opportunities to improve students' sense of belonging, help them develop the skills to understand themselves and others, to manage relationships and solve problems positively. 2023 was an interesting year for our Student Services Team, led by Associate Principal and manager of Student Support, Mrs Heidi Cooper. Mrs Jodi Harding, our school psychologist, was available to provide several services for our students. The team includes our school nurse, Mrs Lea McWhae, Chaplain Mrs Christell Lotriet, STREAMS and Story Dogs Coordinator Mrs Michele Owen, and Defence Support Mentor Mrs Wendy Turland. Complex cases sometimes involved an inter-agency approach to widen access to support and assistance for our students and their families.

## STREAMS

Additional resourcing was allocated to our SHPS STREAMS program in 2023. STREAMS ("Support through Resilience, Emotional Wellbeing and Mindfulness Strategies") helps students build the resilience to "bounce back" following a difficulty, providing strategies for self-repair and re-connecting positively with others. Run by Mrs Michele Owen, the STREAMS program is very highly regarded and was accessed by many students across the school.

## Story Dogs

Story Dogs assists students who become anxious about their reading ability, who enjoy being with our furry, canine supporters! The children love reading to the dogs and practise at home to improve their reading. Spending time with furry friends is a lovely, relaxing part of the literacy support program at SHPS. A morning tea was held in term four to say thank you to our wonderful Story Dog providers and their owners.



## The Listening Program (TLP)

In 2023, eleven students benefitted from the intensive 20 week Listening Program. TLP assists with auditory processing. Students were recommended for participation by class teachers or via the School Psychologist Case Conference process.

Classroom teachers of students participating in TLP report the following gains;

- Improved concentration span (up to and over 15 minutes)
- Improved organisational skills (personal equipment, getting ready for start of school)

- Improved use of language (retells, expressive language)
- Improved ability to filter noise and distractions
- Improved understanding of instructions (in quiet environment and in noisy/busy classroom)

### **School Psychologist and Student Support Team access**

Mrs Heidi Cooper is our Learning Support Coordinator and leader of student services at SHPS. Teachers and parents can request access to student services for any child demonstrating additional needs that impact their opportunity to learn. If you have concerns about your child, making a time to meet and discuss the issue with their classroom teacher is always the best first step.

Particularly since the Covid Epidemic, schools have seen a significant increase in anxiety in children, placing pressure on resources. In 2024, we will be allocating additional funds in this space, increasing access to the school psychologist and chaplain. We will also update student service processes to align them with PBS and incorporate Tier 2 strategies.



In 2023 we were provided with an Education Dept Well-being Grant worth \$28 000. The grant was used to:

- Run the Kaboom incursion to promote well-being through music, at no cost to families,
- increase the FTE (Full Time Equivalent) allocation for our school psychology service,
- purchase “Coping Cats,” a dealing with Anxiety program,
- purchase 6 iPads, headsets and resources for running this excellent program,
- provide associated parent resources, and
- pay for involvement of staff in Youth Leaders Global Summit.



\$1000 was also provided by our excellent P&C to purchase Occupational Therapy Resources for students and to update resources for The Listening Program.



# Well Being

## Introduction

The well-being of our students is a particular focus at Secret Harbour PS. We are extremely lucky to have such a positive, caring and responsive school community and together we worked to maintain positive forward directions for our children. Special events like our comfy, cosy Pyjama / Onsie Day, organised by Mrs Cooper and the student councillors, promoted well-being and togetherness. This was a lovely opportunity to have fun and develop community spirit.



## Wellbeing - Key Elements of 2023

- Several sessions of our **STREAMS program** were run each week for different year levels, to support children who were feeling lonely, anxious or overwhelmed, dealing with difficult situations, or who have mental health issues.
- Trained year 6 Peer Mediators worked with and supported younger students to solve social and emotional issues and engage in fun activities.
- Students participated in key annual events; RUOK? Day and Harmony Day.
- Surveys show high ratings and appreciation of school and community strategies.
- Significantly increased numbers of students accessed the school chaplain and STREAMS program in 2023 for individualised support.
- Inclusive PBS reward events were thoroughly enjoyed by our students in 2023, including those with additional needs.
- Foodbank / Coles provided fruit for students every week in teaching blocks, to support healthy eating and Crunch & Sip.
- Walk to School Day supported exercise for well-being.
- The Life-Ed Van returned in 2023, presenting a program featuring a range of age-appropriate modules to complement the Australian curriculum and cover issues such as: healthy eating, physical activity, positive communication, relationships, problem solving, resilience, smoking, alcohol, drugs, medicines, bullying, cyber-safety, and personal safety.



### **PBS Report (By Mr Jason Back)**

Our Positive Behaviour School Program had several developments, successes and changes during 2023. Thank you to all 2023 committee members and staff for their work in making PBS a success in our school as we guide and develop positive student behaviour.

Thanks also go to outgoing PBS Coordinator, Toni Watt and secretary, Maddy Hunter, for their wonderful work in embedding PBS over the last few years. In 2023, Mr Jason Back and Mrs Corrina Huxham took on the role of leader and secretary respectively. Thanks go to Jason and Corrina for their work in training for, and performing, these roles. We also welcomed Stacey Raath as a new member of the committee and thank her for her contribution.

The Tier 1 committee continued facilitating the program; finalising and achieving several projects as per the Team Implementation Checklist (TIC) document including:

- Continued successful implementation of the entire program including achieving all relevant tasks.
- Resource and document production especially term lesson structures and fortnightly production of expectation PowerPoints.
- Continued to assess our school PBS progress against the TIC document.
- Organised, implemented, judged and published a whole school competition to name our SPARK mascot, "Sunny."
- Prepared and implemented PL sessions at staff meetings for: Informal agreements and entering minor behaviour data on SIS.
- Staff feedback, and using this feedback to refine PBS processes which were reported back to staff.
- Improved staff understanding and use of SIS to record minor behaviours.
- Improved staff understanding and use of office referral process for major behaviours.
- Data systems better used to collect, analyse and report behaviours.
- End of term faction token tube rewards - including input about rewards from Year 6 students.
- Developed a PowerPoint ready to use as a PBS refresher for the 2024 Term 1 SDD.
- Preparation for 2024 including lesson structures and introductory PowerPoints.
- Developed change to fortnightly focus for 2024 where the focus would be on a school event e.g. swimming lessons and how the 5 expectations and behaviours are appropriate for these.
- Prepared budget submission for 2024.

Achieving the above meant that the Tier 2 process could begin, including:

- Developing the Tier 2 committee; assigning and undertaking roles.
- Providing training for Tier 2 committee members.
- Developing and trialling a referral process for potential Tier 2 students.
- Preparing and providing several Professional Learning sessions at staff meetings in readiness for implementation of Tier 2.

Achieving full implementation of Tier 1 and beginning to implement Tier 2 has meant that:

- Teachers are teaching and rewarding our 5 expectations and behaviours, resulting in improved student behaviour.

- Teachers are dealing with minor behaviours (including frequent occurrences,) using PBS techniques including CMS Bumps and Informal Agreements.
- Repeated minor behaviours are being more accurately recorded in SIS.
- Office behaviour referrals for major behaviours are being made appropriately and dealt with by admin following PBS processes.
- Tier 2 students are being referred and are beginning to be catered for using this new process.



**Providing opportunities to share and shine is a wonderful element of our SHPS Program.  
We value every student every day.**

# Attendance

Primary school attendance across WA remains lower than it was prior to Covid but did improve from 86.6% in 2022 to 88.9% in 2023. Secret Harbour Primary continues to show positive attendance in comparison to other schools and state average attendance levels, and in 2023 our percentage attendance was 90.8%.

There are two targets in our current Business Plan relating to attendance. One is to reduce the number of students in the highly at-risk category by 2024. The other is to reduce to below 10% the number of unexplained absences at SHPS, by 2024. We were able to come close too, but not meet these targets, and 13% of absences remained unexplained. However, having this target as a focus did help us to reduce the number of unexplained absences from 18.6% to 13%. We will continue to work on returning to more regular attendance and addressing educational gaps for groups of at-risk students. The school monitors attendance levels regularly, to follow up on any unexplained absences and work in partnership with families to promote best, regular access to learning.

Reminders to families that holidays are best aligned with school breaks whenever possible are given at assemblies, and regularly circulated through the school newsletter and website. Parents are also sent notes to advise of unexplained absences and to request a reason. Teachers were supported to follow school attendance processes by Mrs Emily Mackay, our attendance coordinator.

*Regular attendance is a gift for our children. Arriving on time and being available for learning each day helps to build positive social connections and to improve confidence and connection with school, as well as supporting better learning outcomes.*

## Attendance

Primary Attendance Rates

	Attendance Rate	
	School	WA Public Schools
2021	90.9%	91.0%
2022	87.1%	86.6%
2023	90.8%	88.9%

Attendance % - Primary Year Levels

	Attendance Rate						
	PPR	Y01	Y02	Y03	Y04	Y05	Y06
2021	91%	92%	91%	91%	91%	90%	91%
2022	88%	87%	87%	87%	88%	87%	87%
2023	90%	91%	91%	92%	89%	92%	91%
WA Public Schools 2023	88%	89%	89%	89%	89%	89%	89%

# Technologies at SHPS

## Digital Technology

In 2023, in line with 21<sup>st</sup> Century Learning, we continued to provide access for year 1-6 students to specialist teaching in Digital Technologies by technologies teacher, Mr Kyran Urbas. Mr Urbas incorporated coding, film-making and robotics into lessons, using Seesaw to develop online portfolios of work and to maintain communication and sharing with students and families. Mr Urbas also covered online safety and security, encouraging positive digital citizenship. To support the Digital Technologies program, a class set of new iPads was purchased, along with specific apps and resources. In 2024, we will add Minecraft Education to the suite of apps available on school iPads. Minecraft Education is a very valuable resource through which students explore many mathematical concepts in 3D!

## Robotics Club

For children who showed additional talent in this area, Mr Urbas offered Robotics Club on Friday afternoons, and with the help of some very supportive parents, ran extra weekend practice sessions to enable our talented Robotics Club students to participate in state Robotics competition, Robocup Junior Australia in June; again gaining access to the finals.



## Major Purchases

In 2023, we expanded our computer lab in block three and rolled over our computer lab lease, providing very up-to-date access to computers for SHPS students. Three further interactive boards were purchased for classroom use, and an additional 10 computers purchased to support access to interactive boards for teachers – which are now well-established as key teaching tools. Our updated access to greatly expanded bandwidth, which allowed better access to more and faster internet provision, was much appreciated this year.

In 2023, money from ICT and reserve accounts was used to update our network switches and patch panels, which were overdue for replacement. Updating this infrastructure enables our school to deliver reliable, efficient network access.

In 2024, several of our iPad sets will be due for replacement and funds have been set aside in 2023 to prepare for this.



## Technical Support

We continued to combine with our local network of schools (with the help of Comet Bay College) in 2023 to directly employ dedicated technical support for three days a fortnight. Technicians, Aaron and Dale now know our school needs and network well and help us to maintain our infrastructure and plan for future developments.

## ICT Platforms

School staff members continue to review, reflect on and improve the use of Apps to support learning at Secret Harbour Primary School. The uptake of “See-saw” (a learning journey application that allows student work to be recorded, gathered, reflected on and presented electronically to families,) is growing across the school, building rich school-community partnerships. In 2023, we also continued to use Connect, employing the Connect App to communicate with families and setting up classes, students and families with access to Connect for curriculum (in upper grades) as well as reporting purposes. Apps selected for academic use are of high quality, support student thinking and the development of key skills.

## Cyber Safety

Keeping students safe as they use technology is also a priority. Students and families sign electronic “Acceptable Use” policies, outlining school expectations for the safe use of computers. In 2023, we followed Education Department Policy requirements, advising families of all Third-Party Services used in the school and distributing agreements so that parents and care-givers were able to give permission for specific use of a range of programs. Teachers are regularly reminded about monitoring online safety and all internet access at school is supervised.



At school, any misuse of computers by students results in a period of no access and contact with families. Older students continue to challenge safe limits for social media access. Issues occurring online during the evening and on weekends, sometimes spill over into the school day; having an impact on friendships and personal feelings of safety even at school. “Online anxiety” can make it difficult to focus on learning. In 2023 we ran several parent and student workshops to promote understandings and reduce risk. Sadly, parent workshops in this area are not widely attended. In 2024, we will continue to explore ways to minimise risk for students online, and the associated anxiety, which is a serious, world-wide concern. Communication to parents about cyber-safety continues to be regularly included in the newsletter and provided via the school app and website.

# Staff Development

## Professional Learning

Professional learning for teaching and non-teaching staff members may involve attending a course, completing on-line modules, working with a consultant or mentor, professional reading and/or action learning.

Of the total school budget, \$30,150.99 was spent on staff development. We consider this to be an important investment in our students. Professional learning ensures that our knowledge and processes are informed and up to date.

Five whole-staff development days are built into the calendar, usually at the start of term. Release time was also provided weekly in 2023, to enable teachers to meet in year levels with Specialist teachers to review data, plan and implement key whole school programs such as Big Maths, PLD Phonics and Spelling, and Talk 4 Writing. This will continue in 2024 and assists with implementation and evaluation of key school initiatives.

## Some of the professional learning undertaken in 2023 included:

- Leading Cultures of Teaching Excellence
- Performance Management to Lead Teaching Improvement
- Positive Behaviour Schools – whole staff PL, team meetings and Staff Development Days.
- Classroom Management Strategies
- Instructional Strategies
- Graduate Teacher Modules – Dept of Education Induction Program
- PLD –Whole School Phonics and Spelling
- Zones of Regulation
- Behaviour Centre – planning support
- Goal setting
- WISA – Well-being in schools
- SEN Planning and reporting
- Child Protection and Abuse Prevention
- Accountable and Ethical Decision making
- Record Keeping Awareness Training
- School Board Training
- School Finance training
- Aboriginal and Torres Strait Islander Cultural Awareness Training
- Student Online Safety
- EYLF - Being Belonging Becoming
- Occupational Safety and Health

## Planning for the Future

We prepare for Leadership Succession at SHPS, encouraging middle leaders as well as providing opportunities for those interested in administrative promotion. We are lucky to have several aspiring leaders in our school, who attend Aspirant Programs, receive mentoring, and are supported in gaining experience. Secret Harbour Primary School is also a preferred placement for universities and colleges, as our staff provide exemplary learning opportunities for developing teachers and education assistants. We accept high numbers of pre-service educators of the future.

# School Board Report 2023

## School Board 2023

Our SHPS School Board has a very important role in supporting high standards of school governance. The board helps determine key directions, reviews key school data, and supports the development of the School Business Plan and Annual Report. The Board also reflects on the school's progress towards implementing the public school review "Standard."

<https://www.education.wa.edu.au/dl/dqp2pog>

Our School Board generally meets at least once each term, including one social dinner a year at a local restaurant. Meetings are open to the public and the option of holding some meetings online is being investigated as an option for our busy board members. For more information about the School Board and our meetings, please see SHPS school newsletters or the school website:

<https://secretharbourps.wa.edu.au/our-community-2/school-board/>

## Composition of the School Board

The school board is made up of parents, staff and community members. When the family of our board chair, Mr Mathew O'Mahony, left the school at the end of term one, 2023, the chair position was taken up by our deputy chair, Mr Bradley (Brad) Heggs who shared leadership of the board with school principal, Ms Lisa Fletcher.

### Current Membership at the close of 2023:

- Lisa Fletcher Principal
- Judy Snow Staff member
- Donna Sparke Staff member
- Rebecca McLennan Staff member
- Amy Stewart Parent member
- Fiona Watson Parent member
- Sahera Webb Parent member
- Lisa Whittell Parent member
- Kylie Gardiner Parent member
- Councillor Robert Schmidt Community member

## Board Training

Training modules are provided to all Board Members. These help members understand their roles on the School Board. Training Modules are presented throughout the year. Formal external training is also accessed as required.

## Board Business

In 2023 Board business included reflecting on NAPLAN and AEDC Data, reviewing and accepting Personal Use items included in booklists, over-viewing school budgets, and discussing non-academic aspects of school business such as swimming and school camp. Members of the board provided bios for an update of the school website and are currently investigating ways to promote the School Board more widely in the community. The annual Board Dinner was held on Monday 27<sup>th</sup> November. One of the Board's goals has been to increase membership and we would like to welcome new members who joined the board in 2023, and to thank all members for giving their time and energy in support of our school.



# School Finances Report 2023

<b>INCOME - Dec 2023 ( Verified Dec Cash)</b>		
	<b>Current Budget (\$)</b>	<b>Actual YTD (\$)</b>
<b>Carry Forward (Cash)</b>	<b>101,402</b>	<b>101,402</b>
<b>Carry Forward (Salary)</b>	<b>312,737</b>	<b>312,737</b>
<b>STUDENT-CENTRED FUNDING</b>		
Per Student	5,364,672	5,364,672
School and Student Characteristics	857,357	857,357
Disability Adjustments	119,528	119,528
Targeted Initiatives	161,906	161,906
Operational Response Allocation	7,858	7,858
<b>Total Funds:</b>	<b>6,511,321</b>	<b>6,511,321</b>
<b>TRANSFERS AND ADJUSTMENTS</b>		
Regional Allocation	0	0
Transition Adjustment	0	0
School Transfers – Salary	(374,432)	(374,432)
School Transfers - Cash	379,288	379,288
Department Adjustments	(5,412)	(5,412)
<b>Total Funds:</b>	<b>(556)</b>	<b>(556)</b>
<b>LOCALLY RAISED FUNDS (REVENUE)</b>		
Voluntary Contributions	23,889	23,889
Charges and Fees	104,621	104,462
Fees from Facilities Hire	250	250
Fundraising/Donations/Sponsorships	22,585	22,584
Commonwealth Govt Revenues	30,450	30,450
Other State Govt/Local Govt Revenues	0	0
Revenue from CO, Regional Office and Other scho	1,014	1,014
Other Revenues	20,277	19,687
Transfer from Reserve or DGR	20,499	20,499
Residential Accommodation	0	0
Farm Revenue (Ag and Farm Schools only)	0	0
Camp School Fees (Camp Schools only)	0	0
<b>Total Funds:</b>	<b>223,585</b>	<b>222,835</b>
<b>TOTAL</b>	<b>7,148,489</b>	<b>7,147,739</b>

<b>EXPENDITURE - Dec 2023 ( Verified Dec Cash)</b>		
	<b>Current Budget (\$)</b>	<b>Actual YTD (\$)</b>
<b>SALARIES</b>		
Appointed Staff	5,358,019	5,358,019
New Appointments	0	0
Casual Payments	677,075	677,075
Other Salary Expenditure	7,029	7,029
<b>Total Funds:</b>	<b>6,042,123</b>	<b>6,042,123</b>
<b>GOODS AND SERVICES (CASH EXPENDITURE)</b>		
Administration	28,341	21,924
Lease Payments	62,547	57,814
Utilities, Facilities and Maintenance	167,239	143,563
Buildings, Property and Equipment	69,597	59,904
Curriculum and Student Services	298,469	248,243
Professional Development	15,000	8,351
Transfer to Reserve	49,800	49,800
Other Expenditure	10,019	8,324
Payment to CO, Regional Office and Other schools	35,090	29,727
Residential Operations	0	0
Residential Boarding Fees to CO (Ag Colleges only)	0	0
Farm Operations (Ag and Farm Schools only)	0	0
Farm Revenue to CO (Ag and Farm Schools only)	0	0
Camp School Fees to CO (Camp Schools only)	0	0
<b>Total Funds:</b>	<b>736,102</b>	<b>627,650</b>
<b>TOTAL</b>	<b>6,778,225</b>	<b>6,669,773</b>

<b>ONE LINE BUDGET - Dec 2023 ( Verified Dec Cash)</b>		
	<b>Current Budget (\$)</b>	<b>Actual YTD (\$)</b>
<b>Carry Forward (Cash):</b>	<b>101,402</b>	<b>101,402</b>
<b>Carry Forward (Salary):</b>	<b>312,737</b>	<b>312,737</b>
<b>INCOME</b>		
Student-Centred Funding (including Transfers & Adjustments):	6,510,767	6,510,767
Locally Raised Funds:	223,585	222,834
<b>Total Funds:</b>	<b>7,148,491</b>	<b>7,147,740</b>
<b>EXPENDITURE</b>		
Salaries:	6,042,122	6,042,122
Goods and Services (Cash):	736,102	627,650
<b>Total Expenditure:</b>	<b>6,778,225</b>	<b>6,669,772</b>
<b>VARIANCE:</b>	<b>370,266</b>	<b>477,968</b>