

GENERAL MEETING

SHPS P&C Meeting Minutes

Date | time Fri 05/05/2023 9.00am | *Meeting called to order by* Carolyn Watt, President

In Attendance

In Attendance - Carolyn Watt (President), Leah Fredericks, Bethan Schaecken, Lisa Fletcher (Principal), Claire Anderson, Andrew George, Chloe Main, Katie Dimario, Melissa Komarkowski, Rachel Serhan, Sonya Monk.
Apologies – Nic Rigby, Elle Holledge, Brooke Penniment, Cherie Elliot.

Welcome & Acknowledgement of Country

President opened this General Meeting at 9.02am.

Chair opened the meeting reminding all members of the P&C of our Code of Conduct. President has received reports of negative current member and ex-members chatter. Any issues should be discussed with the President or Principal directly. Current member will be addressed accordingly.

Approval of Minutes

The minutes from the 21st March 2023 (AGM) have been read and confirmed as true and accurate. **Carried.**

Business Arising from Previous Meeting

1. Online Storage solution for historical information. **ACTION ITEM** - Leah offered to advise Carolyn on options re Dropbox/Google Drive. Update- 90% complete. Historical data from thumb drive now in G-Drive. Some folders shared as 'tests'. WIP.

Correspondence

In – 1x SHPS Staff List (now saved in G-Drive), 1x SHPS Contact List (now saved in G-Drive).

Out – N/A

Treasurer

See attached report.

Correction noted for “Committed Funds” Christmas crafts should read \$2500, not \$150 and Teachers Incentives should read \$100 per term, not in total.

Presidents

See attached report.

VP/WACSSO Liaison

No report submitted.

BBQ raised \$1521.95 profit including the \$400 donation from Paul Papalia's office. Thank you to all involved in a very successful event.

P&C Day 19/05 – suggested to add posts to FB M&D page showing P&C past events and members.

Note for future events- Coles offer support \$\$ quarterly, not per event.

Principal

See attached report.

P&C Day – Lisa and school would like to hold a morning tea for the P&C. Accepted gratefully. Suggested a P&C “flyer” for those who may like to know more and also understand the roles of the P&C vs School Board.

School grant for \$25k was rejected. Over 4200 schools applied.

City of Rockingham (CoR) attachments for many free offerings up coming. See attachments. New employee Amanda Dean seems very eager to assist school and communities.

Stepping Stones made by year 4's (?) to be displayed at the Community Garden located next to Jamacia Blue

Clarification of submissions on report – ECE \$200/classroom (\$1200) and \$2000 for outdoor equipment is the breakdown of the \$3200.

Fundraising

See attached report.

Raffle Link suggested to be used for future events. Bethan will look into this.

Sim donated a cleaning voucher to be raffled off for Mothers Day. Raffle all online via FB page and funds deposited into bank account.

3D printing company starting up locally is donating some bookmarks to sell at the MD Stall.

Fundraising Sub-committee

See attached meeting minutes from 12/04/2023.

Santa Run - Lisa suggested discussing with students as may not be very popular. FRSC to review.

Disco – Bethan to contact CoR regarding available Friday dates.

Rachel – Bunnings sausage sizzle profitable. Can use the canteen eftpos machine on the day (weekend). Next available date 15/07/2023. Bethan agreed to hold the date.

Road Wise Liaison

Nothing to report.

Grants Officer

No applications submitted.

Bendigo Bank may be able to assist with school disco??

Lottery West- sensory room funding. To be explored and discussed with Heidi/Lisa. Possible school extension and learning library.

Uniform Shop

See attached report.

Canteen Liaison

See attached report.

Food Safety Assessment – Lisa gave thanks to Carolyn (as well as canteen team) for always ensuring the Canteen is well managed.

General business

1. WACSSO Conference 2nd delegate Aug 2023 – second delegate nominations. Bethan expressed her nomination as 2nd approved delegate, paying for own accommodation out of pocket expenses. WASCCO advised we can apply for Rural funding to cover the costs of delegates due to zoning. Rachel expressed her nomination as a 3rd delegate paying her own way in full.
2. School Submissions
 - a. Choir Shirts x20 \$600
 - b. Early Childhood \$1200 for puzzles (\$200/class) & \$2000 for outdoor equip.
 - c. Computer (interventions program) \$3200
 - d. OT Resources \$1000
 - e. Football Jumpers ?? \$

In the process of discussing funding a. \$600, b. \$1200 and d. \$1000 – the meeting was halted when Rachel questioned the financial submission notice of 7 days not being provided.

Meeting was eventually closed, and time elapsed past our close time of 10.50am with proceedings left for discussion with WACSSO. Chloe, as the WACSSO liaison, will advise where we go from here.

Other business

1. FR Yr6 sub-committee – Not discussed in entirety and no sub-com formed.
2. P&C Day 19/05/2023 – Lisa arranging as per her report.

Next Meeting

Tuesday 20th June at 7pm in the SHPS Staff Room.

Meeting closed 11.00am.