

General Meeting

Secret Harbour Primary School P&C

Date: 3rd December 2021

Welcome to new members and meeting opened 9.12am.

Attendance: Carolyn Watt (President), Bethan Schaecken, Melissa Johnson, Lea-Anne Hamill, Natascha Schultz, Blu Thomas, Heather Turner, Emma Smith, Amy Cripps, Emma Young, Kylie McAuley.

Apologies: Angela Ellis, Ingrid van der Wel, Elle Holledge, Tara Synnott, Noelene Cooper, Danielle Pollard, Jennifer Morley, Emma Pearman, Tammy Taylor.

Confirmation of Minutes of Previous Meeting:

Resolution: That the meeting minutes of Secret Harbour Primary School P&C Association held on 26th October 2021 to be taken as read and accepted. *Carried.*

Business arising from Previous Minutes: NIL

Correspondence:

In – ATO, Bank Statements (Bendigo & Commonwealth), Fundraising box.

Resolution: That the correspondence in be received as ATO, Bank Statements, Fundraising box. *Carried.*

Out – 2x Donation request letters to IGA and Aldi.

Resolution: That the correspondence out be confirmed as requests for donations. *Carried.*

Treasurer Report: See Report attached.

Resolution: That the Treasurer's Report be adopted. *Carried.*

Other Reports:

School Banking: Next Tuesday 7th December 2021 is final day for school banking. *Carried.*

Uniforms- Nothing to report. *Carried.*

President's Report: See report attached. In addition, Melissa Johnson will be resigning from her position next year.

Resolution: That the President's Report be adopted. *Carried.*

Vice President/WACSSO Report: WACSSO have sent an email in regard to vaccinations. Canteen Staff to be vaccinated by 31st January 2022. No further information in regard to volunteers. WACSSO conference report still to come. *Carried.*

Principal's Report: See report attached.

Resolution: That the Principal's report be adopted. *Carried.*

Fundraising Report: see report attached.

Have registered for Colour Run for next year so that we can get 50% more, however we can cancel if we don't go ahead. Disco to be done twice per year, maybe Term 1 and 3. Suggestion for next year to do the colour run or slime run ourselves to save over 40%. Will need to make enquiries as to how to set up an online profile for payments with a suggestion that for each \$10 raised per child they get a raffle ticket with some big prizes up for grabs. The school got a Nintendo Switch for the slime run to hold for next year, maybe for a raffle, also have the bike from Paul Papalia and will get another one next year. Bethan presented Skylah, the child who raised the most money with a medal in her class. The Disco was very

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successful overall with around 530 children in attendance. The only issue was getting the children in and out quickly, feedback received was very positive. Official report to come next week by Emma. Amy to contact a few companies to ask for donations for next year. Carolyn will pass on letterhead to Amy, and she will email Crown Perth, Seashells, Dockers and Eagles. **Resolution:** That the Fundraising report be adopted. **Carried.**

Roadwise Committee – Still waiting on the council to confirm whether the Maratea Parade crosswalk is happening, it is still in planning and designing. **Carried.**

General Business:

Submissions:

- Lisa Fletcher requested \$5000 from the P&C to purchase the year subscription of Seesaw for the entire school. Mel suggested we get a commitment from the school in regard to how much the school will utilize this. Carolyn will request further information and vote will be carried forward for the next meeting. **Resolution:** That Carolyn will seek further information and the vote be postponed until the next General meeting. **Carried.**
- Art Award– Mr. Gourdis requested \$50 from the P&C to purchase an Art Award. Unanimous Yes vote. **Resolution:** That Elle will follow up on payment. **Carried.**

Other Business:

- Amy put forward a fundraising suggestion that happens at another school. The suggestion was to have a Rep for each year that are responsible for an event, e.g., Year 2 are responsible for the sports day BBQ. The Rep then coordinates the volunteers for that event.
- Maybe hold an informal meet and greet to meet the P&C representatives and find out what we do. Carolyn to speak to Lisa to see if there is a date suitable.

Date of Next Meeting: The next general meeting, which was unanimously agreed to be held on Friday 18th February 2022 at 9:00am in the Administration Staff Room.

Fundraising Sub Committee Meeting scheduled for Friday 4th February 2022 at 9am at Dome Café.

Meeting Closure: Thank you to all who attended. Meeting closed at 10.33am.