



**SECRET HARBOUR  
PRIMARY SCHOOL  
YEAR 4  
2019 REQUIREMENTS**



**IMPORTANT:**

- When ordering online please make sure you use the **correct** code (ie some schools have the option of pick up or delivery). You can only opt for pick up if you place your order **before** the return date on your booklists.
- Any delivery orders NOT paid for will not be processed. Please ensure you have PAID for all delivery orders.
- If ordering online, please retain 'confirmation of payment' email that you would have been sent once you paid for your order. Any queries about payment please contact enquiries@ziggies.net.au
- **PARTICIPATING IN THIS PROGRAM HELPS YOUR SCHOOL COMMUNITY RAISE IMPORTANT FUNDS FOR SCHOOL RESOURCES.**
- Any further queries about our Returns policy, trading hours etc please visit ziggies.net.au/support-for-parents/
- **BY ORDERING ONLINE, YOU GO INTO THE DRAW TO WIN 1 OF 10 \$200 PRE-PAID VISA CARDS (valid for online orders placed by the 16<sup>th</sup> December 2018).**

**HOME OR BUSINESS DELIVERY (MUST BE PRE-PAID):**

- Any delivery orders NOT paid for will not be processed. Please ensure you have PAID for all delivery orders.
- **Order online by 16<sup>th</sup> December 2018 for FREE DELIVERY.**
- Visit [booklists.ziggies.net.au](http://booklists.ziggies.net.au) School code: **SECD** Year: **YEAR 4** Password: **ZZY158**
- You will receive an email from Australia Post when your order is dispatched with a tracking number, which can be used to track your parcel on [www.auspost.com.au](http://www.auspost.com.au).
- We recommend using a **business address** for delivery as all parcels must be signed for. If you are not home to receive the parcel it will have to be collected from the relevant Post Office. **Please ensure that you enter the name of the business.**
- If you are planning to be away on holidays, please enter the name and address of a friend or relative who can receive the parcel on your behalf.
- **Orders placed after 16<sup>th</sup> December 2018 will incur a delivery fee of \$6.00 per child or \$10.00 per family (for instructions on family delivery see below).**
- Select "*delivery per family*" option on the first child's order, then for every additional order, select the "*additional child*" option. You will be charged \$10.00 delivery on the first child's order, and \$0.00 delivery for each additional child's order. **Please put the full name & year level of each sibling in the "comments" area so that we can ensure all orders are sent together.**
- **Please place your order by 16<sup>th</sup> December 2018 as orders received after this date may experience delays. Delivery before the start of school cannot be guaranteed for orders placed after 14<sup>th</sup> January 2019.**

**PRE-ORDERED SCHOOL SHOP PICK-UP:**

- **Return your list to school by 11th December 2018.**
- **Tick the items you wish to purchase.**
- To pre pay, complete the payment information (if paying by card) or return the list with a cheque made out to Ziggies Educational Supplies.

**OR**

- Order online up to **16th December 2018** and choose school pick-up.
- Visit [booklists.ziggies.net.au](http://booklists.ziggies.net.au) School code: **SEC** Year: **YEAR 4** Password: **ZZY158**
- To pre pay, complete the payment information online.
- For payment on collection, credit card, EFTPOS & cash facilities are available– **no cheques** will be accepted on the day of pick-up.
- If you have chosen the pick-up option & know that you are not available to attend the pick-up day, a friend or relative may collect the bag on your behalf. ALL uncollected orders will remain at the school.
- **Collect your pre-packed bag from the Block One Undercover Area on Tuesday 29<sup>th</sup> January 2019 from 8:00am - 9:30am.**

**ZIGGIES EDUCATIONAL SUPPLIES**

**Email:** enquiries@ziggies.net.au

**Phone:** 9455 3717

**PLEASE TEAR OFF THIS COVER PAGE TO KEEP AS A REMINDER**



**MISSING ITEMS:**

If you have any items missing from your pack that are not listed as being on back order, please notify us within 7 days of receiving your order by emailing enquiries@ziggies.net.au. Any claims made after this date will not be accepted.

**REFUNDS:**

Refunds will be granted for textbooks/workbooks on your Requirements List that are in **PERFECT** condition up to the **17<sup>th</sup> February 2019 or 14 days from date of purchase** (whichever is the latter). PERFECT condition = still wrapped in packaging, no name written on, no bent corners, no book covering.

**NO REFUNDS WILL BE ISSUED FOR DIGITAL PRODUCTS WHICH HAS HAD THE CODE SCRATCHED OFF/OR SEAL HAS BEEN BROKEN.**

**NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #, THESE ITEMS ARE FIRM SALE.**

Ziggies will gladly refund or exchange any items deemed faulty from the manufacturer.

**YOU MUST BRING IN YOUR RECEIPT. A REFUND WILL NOT BE GIVEN IF THE RECEIPT IS NOT PRESENTED.**

**SELF SERVICE:**

Trading hours: Mon – Fri 9:00am – 5:00pm  
Sat 9:00am – 1:00pm

Extended hours: Sat 2<sup>nd</sup> Feb 9:00am – 3:00pm  
Sun 3<sup>rd</sup> Feb 11:00am – 4:00pm  
Mon 4<sup>th</sup> Feb 8:00am – 6:00pm  
Tues 5<sup>th</sup> Feb 9:00am – 6:00pm  
**Closed all public holidays**

Visit us at: **1/180 Bannister Rd**  
**Canning Vale WA 6155**  
enquiries@ziggies.net.au  
9455 3717

**Shop 31, 57 Joondalup Drive (off George Grey Place)**  
**Joondalup WA 6027**  
northstore@ziggies.net.au

**How to shop:** The bin locations listed on the left hand side of your requirements list correspond to the numbers on tags underneath each item in store. These numbers run in numerical order.

**Please note that the last two weeks of January are EXTREMELY busy in store. We encourage you to arrange your orders as soon as you can.**

**Please cut along this line and retain this slip as a reminder**

**PARENTS TO SUPPLY:**

1x Library Bag  
1x Art Shirt  
2x Boxes of Tissues  
Parents only need to purchase one pair of scissors, either left OR right, depending on their child's needs

Your parcel will be available from the Block One Undercover Area on: **Tuesday 29<sup>th</sup> January 2019 from 8:00am - 9:30am.**

You may pay via cash, credit card or EFTPOS on the day.  
**No cheques will be accepted on collection day.**

Surname:

First Name:

Total: \$

**SECRET HARBOUR PRIMARY SCHOOL  
YEAR 4**

# SECRET HARBOUR PRIMARY SCHOOL YEAR 4 2019

Student Name: \_\_\_\_\_ Parent Name: \_\_\_\_\_

Parent Contact #: \_\_\_\_\_ Email Contact: \_\_\_\_\_

**PLEASE TICK THE ITEMS YOU WISH TO PURCHASE**

BIN LOC	ITEM	NOTES	<input checked="" type="checkbox"/>	QTY	PRICE EA	TOTAL
<b>PERSONAL ITEMS FOR STUDENT USE</b>						
0017	Binder A4 2D 25mm Insert Navy Blue		<input type="checkbox"/>	2	\$3.75	\$7.50
0055	Calculator Desktop Jastek Compact Blue		<input type="checkbox"/>	1	\$10.50	\$10.50
0069	Clipfolder A4 PVC Black		<input type="checkbox"/>	1	\$3.75	\$3.75
0083	Crayons Texta Zoom Twist Wallet 12 #		<input type="checkbox"/>	1	\$4.30	\$4.30
0105	Display Book A4 20 Inserts Clear Front Blue		<input type="checkbox"/>	1	\$1.85	\$1.85
0154	Document Wallet A4 With Button Red		<input type="checkbox"/>	4	\$1.20	\$4.80
0179	Eraser Large Vinyl		<input type="checkbox"/>	4	\$0.45	\$1.80
0187	Exercise Book Olympic A4 48 Page 11mm Ruled		<input type="checkbox"/>	5	\$1.35	\$6.75
0190	Exercise Book A4 Tudor 48 Page 14mm Dotted Thirds		<input type="checkbox"/>	5	\$1.00	\$5.00
0236	Glue Stick Bostik Blu 35g #		<input type="checkbox"/>	5	\$2.80	\$14.00
0252	Highlighter Micador 4 Assorted Colours in Wallet #		<input type="checkbox"/>	1	\$3.05	\$3.05
0299	Marker Bullet Black #		<input type="checkbox"/>	2	\$2.55	\$5.10
0316	Marker Project Texta 12 #		<input type="checkbox"/>	1	\$2.40	\$2.40
0349	Marker Whiteboard Faber Bullet Black #		<input type="checkbox"/>	1	\$2.05	\$2.05
0390	Pen Fineliner Artline Supreme 0.4mm Black #		<input type="checkbox"/>	1	\$2.50	\$2.50
0394	Pen Medium Point Artline 8210 Blue #		<input type="checkbox"/>	2	\$0.45	\$0.90
0395	Pen Medium Point Artline 8210 Red #		<input type="checkbox"/>	2	\$0.45	\$0.90
0404	Pencil Case Zip Top Micador 340x170mm		<input type="checkbox"/>	1	\$2.85	\$2.85
0405	Pencil Coloured Columbia 12		<input type="checkbox"/>	2	\$2.75	\$5.50
0449	Pencil Sharpener Double Metal		<input type="checkbox"/>	2	\$0.95	\$1.90
0458	Pencil Staedtler Standard HB		<input type="checkbox"/>	15	\$0.35	\$5.25
0461	Pencil Standard Red Check		<input type="checkbox"/>	6	\$0.50	\$3.00
0490	Protractor Celco 10cm 180 Degrees		<input type="checkbox"/>	1	\$0.55	\$0.55
0494	Recorder Descant Yamaha #		<input type="checkbox"/>	1	\$13.00	\$13.00
0499	Ruler Wooden 30cm		<input type="checkbox"/>	1	\$0.65	\$0.65
0504	Scissors Maped School 170mm		<input type="checkbox"/>	1	\$2.15	\$2.15
	<i>If your child is left handed, please select the scissors below</i>					
0509	Scissors Micador 165mm Left Handed Green Handle		<input type="checkbox"/>	0	\$2.15	\$0.00
0517	Scrap Book Jungle 335x240mm 64 Page		<input type="checkbox"/>	5	\$1.45	\$7.25
0527	Sheet Protectors A4 Pack 100		<input type="checkbox"/>	1	\$4.75	\$4.75
3510	Maths Plus AC Mentals & Homework Book 4		<input type="checkbox"/>	1	\$18.95	\$18.95
3606	Oxford Maths Student Value Pack 4		<input type="checkbox"/>	1	\$23.95	\$23.95
C	Sound Waves Online Access Levy		<input type="checkbox"/>	1	\$12.00	\$12.00
<b>SUBTOTAL</b>						<b>\$178.90</b>

PLEASE TICK IF ALL OF THE ITEMS ABOVE TO BE PURCHASED

**VOLUNTARY SCHOOL CONTRIBUTIONS**

C	Secret Harbour Voluntary Contribution Per Child	<input type="checkbox"/>	1	\$60.00	\$60.00
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← **PLEASE SEE PREVIOUS PAGE FOR PARENTS TO SUPPLY**

**GRAND TOTAL: \$ \_\_\_\_\_**

**2019 PERSONAL ITEMS LIST - PAYMENT DETAILS - ZIGGIES EDUCATIONAL SUPPLIES**

If pre-paying by credit card, please fill out the information below:

Card Type:     Mastercard                       Visa                      (American Express is not accepted)

Card Number:    \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_    Expiry: \_\_\_\_\_ / \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_                      Signature: \_\_\_\_\_

*\*By signing above, you authorise Ziggies Educational Supplies to debit your account for the above order.*

Prices are subject to change without notice    All prices include GST

**NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #, THESE ITEMS ARE FIRM SALE.**