



# SECRET HARBOUR PRIMARY SCHOOL PRE-PRIMARY 2019 REQUIREMENTS



## IMPORTANT:

- When ordering online please make sure you use the **correct** code (ie some schools have the option of pick up or delivery). You can only opt for pick up if you place your order **before** the return date on your booklists.
- Any delivery orders NOT paid for will not be processed. Please ensure you have PAID for all delivery orders.
- If ordering online, please retain 'confirmation of payment' email that you would have been sent once you paid for your order. Any queries about payment please contact enquiries@ziggies.net.au
- **PARTICIPATING IN THIS PROGRAM HELPS YOUR SCHOOL COMMUNITY RAISE IMPORTANT FUNDS FOR SCHOOL RESOURCES.**
- Any further queries about our Returns policy, trading hours etc please visit ziggies.net.au/support-for-parents/
- **BY ORDERING ONLINE, YOU GO INTO THE DRAW TO WIN 1 OF 10 \$200 PRE-PAID VISA CARDS (valid for online orders placed by the 16<sup>th</sup> December 2018).**

## HOME OR BUSINESS DELIVERY (MUST BE PRE-PAID):

- Any delivery orders NOT paid for will not be processed. Please ensure you have PAID for all delivery orders.
- **Order online by 16<sup>th</sup> December 2018 for FREE DELIVERY.**
- Visit [booklists.ziggies.net.au](http://booklists.ziggies.net.au) School code: **SECD** Year: **PRE-PRIMARY** Password: **ZZY158**
- You will receive an email from Australia Post when your order is dispatched with a tracking number, which can be used to track your parcel on [www.auspost.com.au](http://www.auspost.com.au).
- We recommend using a **business address** for delivery as all parcels must be signed for. If you are not home to receive the parcel it will have to be collected from the relevant Post Office. **Please ensure that you enter the name of the business.**
- If you are planning to be away on holidays, please enter the name and address of a friend or relative who can receive the parcel on your behalf.
- **Orders placed after 16<sup>th</sup> December 2018 will incur a delivery fee of \$6.00 per child or \$10.00 per family (for instructions on family delivery see below).**
- Select "*delivery per family*" option on the first child's order, then for every additional order, select the "*additional child*" option. You will be charged \$10.00 delivery on the first child's order, and \$0.00 delivery for each additional child's order. **Please put the full name & year level of each sibling in the "comments" area so that we can ensure all orders are sent together.**
- **Please place your order by 16<sup>th</sup> December 2018 as orders received after this date may experience delays. Delivery before the start of school cannot be guaranteed for orders placed after 14<sup>th</sup> January 2019.**

## PRE-ORDERED SCHOOL SHOP PICK-UP:

- **Return your list to school by 11th December 2018.**
- **Tick the items you wish to purchase.**
- To pre pay, complete the payment information (if paying by card) or return the list with a cheque made out to Ziggies Educational Supplies.

OR

- Order online up to **16th December 2018** and choose school pick-up.
- Visit [booklists.ziggies.net.au](http://booklists.ziggies.net.au) School code: **SEC** Year: **PRE-PRIMARY** Password: **ZZY158**
- To pre pay, complete the payment information online.
- For payment on collection, credit card, EFTPOS & cash facilities are available– **no cheques** will be accepted on the day of pick-up.
- If you have chosen the pick-up option & know that you are not available to attend the pick-up day, a friend or relative may collect the bag on your behalf. ALL uncollected orders will remain at the school.
- **Collect your pre-packed bag from the Block One Undercover Area on Tuesday 29<sup>th</sup> January 2019 from 8:00am - 9:30am.**

ZIGGIES EDUCATIONAL SUPPLIES

Email: enquiries@ziggies.net.au

Phone: 9455 3717

**PLEASE TEAR OFF THIS COVER PAGE TO KEEP AS A REMINDER**



**MISSING ITEMS:**

If you have any items missing from your pack that are not listed as being on back order, please notify us within 7 days of receiving your order by emailing enquiries@ziggies.net.au. Any claims made after this date will not be accepted.

**REFUNDS:**

Refunds will be granted for textbooks/workbooks on your Requirements List that are in **PERFECT** condition up to the **17<sup>th</sup> February 2019 or 14 days from date of purchase** (whichever is the latter). PERFECT condition = still wrapped in packaging, no name written on, no bent corners, no book covering.

**NO REFUNDS WILL BE ISSUED FOR DIGITAL PRODUCTS WHICH HAS HAD THE CODE SCRATCHED OFF/OR SEAL HAS BEEN BROKEN.**

**NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #, THESE ITEMS ARE FIRM SALE.**

Ziggies will gladly refund or exchange any items deemed faulty from the manufacturer.

**YOU MUST BRING IN YOUR RECEIPT. A REFUND WILL NOT BE GIVEN IF THE RECEIPT IS NOT PRESENTED.**

**SELF SERVICE:**

Trading hours: Mon – Fri 9:00am – 5:00pm  
Sat 9:00am – 1:00pm

Extended hours: Sat 2<sup>nd</sup> Feb 9:00am – 3:00pm  
Sun 3<sup>rd</sup> Feb 11:00am – 4:00pm  
Mon 4<sup>th</sup> Feb 8:00am – 6:00pm  
Tues 5<sup>th</sup> Feb 9:00am – 6:00pm  
**Closed all public holidays**

Visit us at: **1/180 Bannister Rd**  
**Canning Vale WA 6155**  
enquiries@ziggies.net.au  
9455 3717

**Shop 31, 57 Joondalup Drive (off George Grey Place)**  
**Joondalup WA 6027**  
northstore@ziggies.net.au

**How to shop:** The bin locations listed on the left hand side of your requirements list correspond to the numbers on tags underneath each item in store. These numbers run in numerical order.

**Please note that the last two weeks of January are EXTREMELY busy in store. We encourage you to arrange your orders as soon as you can.**

**Please cut along this line and retain this slip as a reminder**

**PARENTS TO SUPPLY:**

- 1x Library Bag
  - 1x Hand Towel with loop
  - 2x Boxes of Tissues
  - 1x Roll of Paper Towel
  - 2x Packets of Sponges
  - 1x Zip Lock Bags
  - 1x Cream of Tartar
- Parents only need to purchase one pair of scissors, either left OR right, depending on their child's needs

**Your parcel will be available from the Block One Undercover Area on: Tuesday 29<sup>th</sup> January 2019 from 8:00am - 9:30am.**

**You may pay via cash, credit card or EFTPOS on the day. No cheques will be accepted on collection day.**

Surname:

First Name:

Total: \$

**SECRET HARBOUR PRIMARY SCHOOL  
PRE-PRIMARY**

# SECRET HARBOUR PRIMARY SCHOOL PRE-PRIMARY 2019

Student Name: \_\_\_\_\_ Parent Name: \_\_\_\_\_

Parent Contact #: \_\_\_\_\_ Email Contact: \_\_\_\_\_

*PLEASE TICK THE ITEMS YOU WISH TO PURCHASE*

BIN LOC	ITEM	NOTES	<input checked="" type="checkbox"/>	QTY	PRICE EA	TOTAL
<b>PERSONAL ITEMS FOR STUDENT USE</b>						
0083	Crayons Texta Zoom Twist Wallet 12 #		<input type="checkbox"/>	2	\$4.30	\$8.60
0102	Display Book A3 20 Inserts Foldermate		<input type="checkbox"/>	1	\$10.95	\$10.95
0105	Display Book A4 20 Inserts Clear Front Blue		<input type="checkbox"/>	1	\$1.85	\$1.85
0166	Document Wallet Plastic Blue		<input type="checkbox"/>	1	\$2.20	\$2.20
0237	Glue Stick UHU Blu 40g #		<input type="checkbox"/>	4	\$2.80	\$11.20
0303	Marker Connector Faber Jumbo Wallet 12 #		<input type="checkbox"/>	1	\$8.95	\$8.95
0353	Marker Whiteboard Faber Connector Pack 4 #		<input type="checkbox"/>	1	\$6.95	\$6.95
0419	Pencil Coloured Texta Jumbo 12		<input type="checkbox"/>	1	\$8.85	\$8.85
0466	Pencil Triangular Faber Standard HB		<input type="checkbox"/>	5	\$0.85	\$4.25
0480	Project Book Bugs 335x240 64 Page 24mm Dotted Thirds		<input type="checkbox"/>	2	\$2.25	\$4.50
0503	Scissors Maped School 130mm		<input type="checkbox"/>	1	\$1.75	\$1.75
	<i>If your child is left handed, please select the scissors below</i>					
0507	Scissors Micador 130mm Left Handed Green Handle		<input type="checkbox"/>	0	\$1.75	\$0.00
0517	Scrap Book Jungle 335x240mm 64 Page		<input type="checkbox"/>	4	\$1.45	\$5.80
3602	Oxford Maths Student Value Pack F		<input type="checkbox"/>	1	\$23.95	\$23.95
3826	Jolly Phonics Pupil - Book 1 in Print Letters		<input type="checkbox"/>	1	\$10.95	\$10.95
3845	RIC Handwriting Today NSW - Foundation		<input type="checkbox"/>	1	\$12.95	\$12.95
<b>SUBTOTAL</b>						<b>\$123.70</b>

PLEASE TICK IF ALL OF THE ITEMS ABOVE TO BE PURCHASED

**VOLUNTARY SCHOOL CONTRIBUTIONS**

C	Secret Harbour Voluntary Contribution Per Child	<input type="checkbox"/>	1	\$60.00	\$60.00
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← PLEASE SEE PREVIOUS PAGE FOR PARENTS TO SUPPLY

**GRAND TOTAL: \$** \_\_\_\_\_

**2019 PERSONAL ITEMS LIST - PAYMENT DETAILS - ZIGGIES EDUCATIONAL SUPPLIES**

If pre-paying by credit card, please fill out the information below:

Card Type:     Mastercard                       Visa                      (American Express is not accepted)

Card Number:    \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_    Expiry: \_\_\_\_\_/\_\_\_\_\_

Cardholder's Name: \_\_\_\_\_                      Signature: \_\_\_\_\_

*\*By signing above, you authorise Ziggies Educational Supplies to debit your account for the above order.*

Prices are subject to change without notice    All prices include GST

**NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #, THESE ITEMS ARE FIRM SALE.**