

178 Maratea Parade  
Secret Harbour WA  
Tel: 08 9524 8100  
Fax: 08 95248101  
Email: secretharbour.ps@education.wa.edu.au



# Board Nomination Form

Name of Nominee (in full):

Address:

Email:

Contact Telephone Numbers:

Parent/Guardian of:

Member Type:    Parent Member                       Staff Member                       Community

Member Desired Term    1 Year                       2 Years                       3 Years

Please supply a short paragraph outlining the experience/interests you will bring to the Board. If a vote is required, this will be used in the information to parents to assist them. A small photo will be required if this process is run.

Candidates Statement

School Board Members bring their experience as parents, educators and/or community members to the school at Board Meetings. Usually there are 8 to 10 meetings a year and range from 1 to 2 hours in length.

## The Responsibilities of a School Board

The SHPS School Board:

- works within the Department of Education's relevant legislation and regulations;
- contributes to the School Delivery and Performance Agreement and the Business Plan;
- endorses and reviews the annual budget;
- assists with the formulation of Codes of Conduct;
- reviews the performance of the school;
- creates interest in the school within and across the community;
- assists with the Principal selection when a vacancy arises;
- approves fees, charges, contributions and items of personal use, extra cost optional component programs;
- approves arrangements for sponsorship or advertising;
- liaises with other committees within the school;
- holds one open meeting each year to report to the school community; and
- provides advice to the Principal on religious education and related activities.

The SHPS School Board does not:

- Run the day to day operations of the school – this is the job of the Principal;
- Discuss individual issues relating to teachers, staff or parents;
- Represent specific interest groups, or permit special interests to dominate meetings;
- Intervene in the educational instruction of students;
- Purchase land, buildings, motor cars, and cannot enter into hire purchase agreements or obtain credit or loans, unless permission is granted by the Minister;
- Performance manage the Principal or any other staff member

Signature of Nominee

Date

---

---