



School Board Nomination Form

Name of Nominee (in full):

Address:

Email:

Contact Telephone Numbers:

Parent/Guardian of:

Member Type: Parent Member Staff Member Community Member
(please tick)

Desired Term: 1 Year 2 Years 3 Years
(please tick)

Please supply a short paragraph outlining the experience/interests you would bring to the Board. If a vote is required, this will be used in the information to assist parents in the selection process. A small photo will be required if this process is run.

Candidate's Statement

School Board Members bring their experience as parents, educators and/or community members to the school at Board Meetings. Typically there are 8 to 10 meetings a year and these range from 1 to 2 hours in length.

The Responsibilities of a School Board

- works within the Department of Education's relevant legislation and regulations;
- contributes to the School Delivery and Performance Agreement and the Business Plan;
- endorses and reviews the annual budget;
- assists with the formulation of Codes of Conduct;
- reviews the performance of the school;
- creates interest in the school within and across the community;
- assists with the Principal selection when a vacancy arises;
- approves fees, charges, contributions and items of personal use, extra cost optional component programs;
- approves arrangements for sponsorship or advertising;
- liaises with other committees within the school;
- holds one open meeting each year to report to the school community; and
- provides advice to the Principal on religious education and related activities.

The School Board does NOT:

- Run the day to day operations of the school – this is the job of the Principal;
- Discuss individual issues relating to teachers, staff or parents;
- Represent specific interest groups, or permit special interests to dominate meetings;
- Intervene in the educational instruction of students;
- Purchase land, buildings, motor vehicles, and cannot enter into hire purchase agreements or obtain credit or loans, unless permission is granted by the Minister; or
- Performance manage the Principal or any other staff member.

Signature of Nominee :

Date